

Update of AUQA Audit Progress Report

Item	Reference	Audit Report Extract	Monash Response
	Context		
3	AUQA Recommendation 3 (page 13)	AUQA recommends that the Monash University Council Audit Committee membership be revised so the Audit Committee includes no members of the Council Executive Committee and be expanded to include appropriately qualified external members.	<p>Revised and Updated:</p> <p><i>Since the AUQA Audit, Council immediately resolved that the Chancellor cease to be a member of the Audit Committee but retain the option to attend as an observer. Council further resolved that a member of Council outside of the Executive Committee be added to the Audit Committee. As a result of this, no members of the Council Executive are on the Audit Committee.</i></p> <p><i>As part of this recommendation, the audit committee is currently considering appropriately qualified external candidates for positions on the Monash University Council Audit Committee. Scheduled to be in place by the first quarter, 2009.</i></p>
	Quality		
4	AUQA Affirmation 2 (page 19)	AUQA affirms the need identified by Monash University to take steps that assure the effective implementation of the five-year cycle of academic and service area reviews.	<p>A targeted plan for increasing compliance with academic and support service reviews policy building on existing resources such as reviews guidelines and the searchable online reviews database is under development.</p> <p>Update</p> <ul style="list-style-type: none"> • <i>Reviews guidelines are being updated to align with the University's strategic and operational plans. Scheduled for approval early 2009.</i> • <i>Review database currently utilised is being revamped. Scheduled to be ready by mid-year 2009.</i> • <i>Academic and Support services reviews are identified in Faculty and Division operational plans.</i> • <i>Updates of reviews are included in the agenda for the annual</i>

			<i>VCG faculty/campus visits. Initiated in early 2008.</i>
	People		
6	AUQA Recommendation 5 (page 24)	AUQA recommends that Monash University ensure that staff supervisors are adequately trained in order for the Performance Management Scheme for general staff to be consistently applied and to strengthen supervisors' abilities to discuss with staff equitable development opportunities that enable them to pursue appropriate career advancement opportunities.	<p>The Performance Management Scheme affords staff and their supervisors the opportunity to discuss annually the staff member's performance and development goals. The scheme is applied to all ongoing and fixed-term academic staff and to all ongoing and fixed-term general staff from HEW level 5 and above. All supervisors undertake a compulsory one-day training program in performance management.</p> <p>Update: <i>As part of the Staff Attitude Survey, which is conducted every two years, three specific questions relate to performance development:</i></p> <ul style="list-style-type: none"> • <i>My performance is reviewed and evaluated often enough</i> • <i>The way my performance is evaluated is fair</i> • <i>The way my performance is evaluated provides me with clear guidelines for improvement.</i> <p><i>All supervisors who participate in the training in performance development are invited to complete an evaluation form. This year the satisfaction rating is 4.47 out of a 5 rating scale. This is made up of Training evaluation 4.34 and Instructor Evaluation 4.56.</i></p>
	Education		
11	AUQA Recommendation 8 (page 35)	AUQA recommends that Monash University introduce a formal reaccreditation requirement in its course review policy to ensure systematic consideration of the currency of the University's education program.	<p>The matter will be addressed in the second half of 2008 as part of the Education policies review process.</p> <p>Update: <i>Investigation of and consultation about the best approaches to implementing a course re accreditation process is underway. Revised policies and procedures will be presented to Education Committee and Academic Board in the first half of 2009</i></p>
	International		
15	AUQA Recommendation 9 (page 50)	AUQA recommends that Monash University develop a 'Statement of International Purpose' to support and integrate the understanding of internationalisation more	The university has an International Statement of Purpose. This was approved by the Vice Chancellor's Group (International), and the University's International Advisory Group and noted by Academic

		effectively into the activities of the university.	Board and Council in 2007. Update: <i>The process of drafting the statement and its review as it moved through the committee structure prompted wide ranging discussion about what it means to be an international university. A number of international activities were identified which required further development of policy and procedures.</i>
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