

OFFICE OF PLANNING AND QUALITY

HISTORY

1999

Planning and Academic Affairs (PAA) was created within the portfolio of the Deputy Vice-Chancellor (Academic) late in 1999. Professor Merran Evans was appointed as Director of PAA, and was given responsibility for six primary areas:

- *strategic planning* – providing advice and guidance on all aspects of the planning process and the integration of the Monash Plan with other associated plans,
- *university planning/policy interface* – strategic linkage and alignment between academic policy and the major plans of the university,
- *Learning and Teaching Plan (LTP)* – accountable for co-ordinating the ongoing monitoring and review of LTP and for academic load planning,
- *admissions and academic progress* – responsible for reviewing and developing policies associated with admissions and academic progress, and ensuring effective alignment of these policies with student recruitment,
- *transition/orientation* – accountable for providing senior leadership and management for the university's transition and orientation programs, and
- *statistical services* – accountable for the management of the Statistical Services unit, previously part of Budget and Statistical Services (BaSS) within the Monash Finance branch.

2002

In January 2002, the PAA Director accepted a concurrent role as Director of the Monash London Centre. The role of PAA Director was rationalised to cover strategic planning, statistical services, and admissions and academic progress, while transition and academic policy were transferred to another position under the DVC (Academic). The activities of Statistical Services were realigned to contribute more effectively to internal strategic planning in addition to the statutory reporting requirements.

2003

With the appointment of a new Vice-Chancellor and an additional Deputy Vice-Chancellor, some of the responsibilities of the Vice-Chancellors' Group (VCG) were altered. In July 2003, the reporting line for the PAA Director was changed to the new Deputy Vice-Chancellor (later to become the Senior Deputy Vice-Chancellor). The name of the unit was changed to University Planning and Research (UPR) to reflect the greater range of institutional research that was being undertaken.

2004

Responsibility for load planning support was moved from Financial Resources Management to UPR. With the retirement of the Deputy Vice-Chancellor (Academic) in July and the incorporation of that role into that of the Senior Deputy Vice-Chancellor, the UPR Director was appointed to the position of Pro Vice-Chancellor (Planning) and the unit was renamed University Planning and Statistics (UPS).

2005

The Pro Vice-Chancellor (Planning) relinquished the role of London Centre Director and acquired responsibility for education policies and programs; admissions and scholarships; and management of University Academic Projects and Services (UAPS). UAPS was later disbanded with staff servicing committees being transferred to Executive Services and policy staff absorbed into UPS.

2006

A separate education policy and programs unit was created within UPS. University Planning and Statistics now had four key responsibility areas: Planning; Education Policy and Programs; Load Planning; and Statistics. Statistics staff joined other UPS staff in building 3A on the Clayton campus.

2007

With the departure of the Senior Deputy Vice-Chancellor (SDVC) in March a Deputy Vice-Chancellor (Education) was appointed. With the departure of the Manager Statistics from UPS, the Manager Planning assumed management of the Statistics unit. An Education Policy and Programs Manager was appointed.

Centre for Higher Education Quality (CHEQ)**1997**

The Centre for Higher Education Development (CHED), formerly the Professional Development Centre, Personnel Services, was established in 1997. Professor Graham Webb was appointed as Director of CHED.

2000

CHED was renamed the Centre for Higher Education Quality (CHEQ) and became responsible for leading, advising and supporting the development of quality assurance and improvement in all areas of Monash University's operations. CHEQ staff moved from 700 Blackburn Road to building 3A on the Clayton campus.

2001

A Quality Advisor (Evaluations and Research), Quality Advisor (Support Services) and Quality Advisor (Academic Programs, Audit and Training) were appointed. The Quality Advisor (Service Level Agreements) position was moved from the DVC (Resources) portfolio to CHEQ.

2004

Professor Webb was appointed Pro Vice-Chancellor (Quality).

2005

A quality advisor responsible for the preparation for Cycle 1 Australian Universities Quality Agency audits was appointed.

Office of Planning and Quality (OPQ)**2008**

Following the resignation of the PVC (Quality) and a restructure of the Education portfolio, the PVC (Planning) was given responsibility for CHEQ and her title became PVC (Planning and Quality). To emphasize the role of Education Policy within the portfolio, Education Policy and Programs (EPP) was separated from UPS to become a discrete unit within the portfolio. A CHEQ Manager was appointed.

The Office of the PVC (Planning and Quality) now consists of the three closely linked units University Planning and Statistics (UPS), Education Planning and Policy (EPP) and the Centre for Higher Education Quality (CHEQ). The number of staff is currently 27.

An organisational chart, current at March 2009, follows.

